



MEMORANDUM

Date: March 12, 2014
To: Ben Gervercer
Finance, FSCU
From: Department of General Services
State Administrative Manual (SAM) Unit
Subject: REVIEW OF PROPOSED SAM REVISION #426 FOR JUNE 2014

SAM sections 6600-6603 and 6614 is scheduled for publication in the upcoming SAM revision package #426 for June 2014.

Please review the attached SAM pages to insure that this revision is correctly incorporated into SAM. Upon completion the ***SAM Unit will be posting this revision immediately due to Budget Letter 399 associated with these revisions.***

Indicate approval by inserting your signature below and returning this memorandum electronically no later than Friday, March 14, 2014.

If you have any questions or concerns, please contact me at 916-376-1862. Thank you for your cooperation.

Isaac Clark III
SAM Consultant
SAM Unit
Isaac.clark@dgs.ca.gov

APPROVAL SIGNATURE

DATE

Attachments: